

Admin Department

<u>Team Member</u>	<u>Training Provider</u>	<u>Cost (Net)</u>	<u>Course Title</u>	<u>Start Date</u>	<u>Completion Date</u>	<u>Expiry Date (If Applicable)</u>	<u>Qualification Obtained (If Applicable)</u>
Administration officer	Hygiene 2 Health	£50	Fire Marshall Training	12/06/24	12/06/24		Pass
Receptionist / Mayors Secretary	Hygiene 2 Health	£50	Fire Marshall Training	12/06/24	12/06/24		Pass
	TOTAL	£100					